

**MINUTES OF MEETING**

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**COUNTRY WALK  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Country Walk Community Development District was held on **Thursday, January 14, 2016 at 9:30 a.m.** at the Country Walk Clubhouse, located at 30400 Country Point Boulevard, Wesley Chapel, FL 33543.

Present and constituting a quorum were:

Nina Siegel	<b>Board Supervisor, Chairman</b>
Steve Hyde	<b>Board Supervisor, Vice Chairman</b>
Gary Drackett	<b>Board Supervisor, Assistant Secretary</b>
Luanne Dennis	<b>Board Supervisor, Assistant Secretary</b>
Margo Rae Moulton	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Joseph Roethke	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Dennis Syrja	<b>District Engineer; URS Corporation (via phone)</b>
John Vericker	<b>District Counsel; Straley &amp; Robin (via phone)</b>
Gregg Gruhl	<b>Clubhouse Manager</b>
Erwing Martinez	<b>Vivicon</b>

Audience

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Roethke called the meeting to order and read the roll call.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

The audience made the following comments and/or questions:

- A resident commented about potholes in the road.
- A resident commented about the algae in the ponds.
- A resident commented on the community clean up committee.
- A resident commented that the light posts need to be repainted.

**THIRD ORDER OF BUSINESS**

**Consideration of the Minutes of the  
Regular Meeting held on December 10,  
2015**

On a Motion by Mr. Drackett, seconded by Mr. Hyde, with all in favor, the Board of Supervisors approved the minutes of the Regular Meeting held on December 10, 2015 for Country Walk Community Development District.

**FOURTH ORDER OF BUSINESS**

**Consideration of Operation and  
Maintenance Expenditures for November  
2015**

On a Motion by Ms. Siegel, seconded by Mr. Drackett, with all in favor, the Board of Supervisors ratified the Operation and Maintenance Expenditures for November 2015 (\$52,273.10) for Country Walk Community Development District.

**FIFTH ORDER OF BUSINESS**

**Staff Reports and Updates**

A. District Counsel  
No report.

B. District Engineer  
Mr. Syrja discussed a request from a homeowner to remove a tree from the conservation area in Fieldstone Manor. The Board requested to have this tree examined for a potential safety hazard. If there are no safety concerns, the tree should not be removed.

*(Mr. Syrja and Mr. Vericker left while the meeting was in progress at 9:42 a.m.)*

C. Clubhouse Manager Review of Management Report  
Mr. Gruhl reviewed the Clubhouse Management Report with the Board and discussed several upcoming events, including CPR classes for staff and residents.

D. District Manager  
Mr. Roethke noted that the next regular meeting would be held on Thursday, February 11, 2016 at 6:00 p.m. at the Country Walk Clubhouse, located at 30400 Country Pointe Blvd., Wesley Chapel, FL 33543.

**SIXTH ORDER OF BUSINESS**

**Presentation of Field Inspection Report**

Mr. Roethke presented the Field Inspection Report and Mr. Martinez reviewed the details with the Board. A discussion ensued regarding various landscape issues, including plant replacement and drip irrigation repairs.

Mr. Roethke informed the Board that the structural oak tree pruning will be taking place on Monday and Tuesday of next week.

Mr. Roethke also informed the Board that the drainage repair behind Warwick Hills Drive will be completed next week, as well.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Proposal for Top Choice  
Fire Ant Treatment**

Mr. Roethke presented a proposal for Top Choice Fire Ant Treatment to the Board.

On a Motion by Ms. Siegel, seconded by Mr. Hyde, with all in favor, the Board of Supervisors approved the proposal from Vivicon for Top Choice Fire Ant Treatment at a cost of (\$4,300.00) for Country Walk Community Development District.

**EIGHTH ORDER OF BUSINESS**

**Consideration of Proposal for ADA  
Playground Mulch**

Mr. Roethke presented a proposal for ADA playground mulch.

On a Motion by Mr. Drackett, seconded by Ms. Dennis, with all in favor, the Board of Supervisors approved the proposal from Vivicon for ADA playground mulch at a cost of (\$3,655.00) for Country Walk Community Development District.

**NINTH ORDER OF BUSINESS**

**Consideration of Proposal for  
Conservation Cut-Backs**

Mr. Roethke presented a proposal for conservation area cut-backs to the Board. This will cover 27 areas within the District.

On a Motion by Mr. Hyde, seconded by Ms. Siegel, with all in favor, the Board of Supervisors approved the proposal from Vivicon for vertical conservation area cut-backs at a cost of (\$15,062.00) for Country Walk Community Development District.

**TENTH ORDER OF BUSINESS**

**Consideration of Dog Park Rules**

Mr. Roethke presented an updated draft of the Dog Park Rules to the Board. A discussion ensued. Mr. Hyde would like to add No Smoking to the rules, and Mr. Gruhl suggested adding language that all dog owners/handlers are legally responsible for all actions of their dogs. Mr. Roethke will make these changes and bring the rules back to the next meeting.

**ELEVENTH ORDER OF BUSINESS**

**Consideration of Proposals for Dog Park Construction**

Mr. Roethke presented proposals for dog park construction and Mr. Gruhl distributed a summary sheet for all proposals to the Board. A discussion ensued regarding other options for benches and trash cans. Mr. Roethke and Mr. Gruhl will research options. Mr. Martinez discussed potential landscape issues at the dog park.

On a Motion by Mr. Hyde, seconded by Ms. Dennis, with all in favor, the Board of Supervisors approved the proposal from Big Dog Fence for dog park construction at a not-to-exceed amount of (\$7,500.00) for Country Walk Community Development District.

*(Mr. Martinez left while the meeting was in progress at 10:49 a.m.)*

**TWELFTH ORDER OF BUSINESS**

**Consideration of Revised Painting Proposals**

Mr. Roethke presented proposals for painting and Mr. Gruhl distributed a summary sheet for all proposals to the Board. A discussion ensued. The Board requested additional details to ensure all paint specifications are apples-to-apples. These proposals will be updated and presented at the next meeting.

**THIRTEENTH ORDER OF BUSINESS**

**Consideration of Proposal for Law Enforcement Liability Insurance**

Mr. Roethke informed the Board that no action is required on this item at this time.

**FOURTEENTH ORDER OF BUSINESS**

**Consideration of Rizzetta Amenity Services Inc. Addendum**

Mr. Roethke presented an addendum to the Board from Rizzetta Amenity Services. This will remove the janitorial and pool service contracts from the Overall amenity contract, which will equate to a reduction of \$1,400.00 per month.

On a Motion by Mr. Hyde, seconded by Mr. Drackett, with all in favor, the Board of Supervisors approved the addendum to the Rizzetta Amenity Services contract for Country Walk Community Development District.

**FIFTEENTH ORDER OF BUSINESS**

**Consideration of Suncoast Pools Proposals**

Mr. Roethke presented a proposal from Suncoast Pools for pool service to the Board.

On a Motion by Mr. Drackett, seconded by Mr. Hyde, with all in favor, the Board of Supervisors approved the proposal from Suncoast Pools for pool service at a cost of \$900.00 per month for Country Walk Community Development District.

**SIXTEENTH ORDER OF BUSINESS**

**Consideration of United Building Proposal**

Mr. Roethke provided a proposal from United Building Maintenance for janitorial services to the Board.

On a Motion by Ms. Dennis, seconded by Ms. Moulton, with all in favor, the Board of Supervisors approved the proposal from United Building Maintenance for janitorial services at a cost of (\$500.00 per month) for Country Walk Community Development District.

**SEVENTEENTH ORDER OF BUSINESS**

**Establishment of an Audit Committee**

Mr. Roethke informed the Board that they will be required to establish an audit committee in order to start the audit RFP process for Fiscal Year 2015-2016.

On a Motion by Ms. Dennis, seconded by Mr. Drackett, with all in favor, the Board of Supervisors set the current Board Members as Audit Committee and set the first Audit Committee meeting on February 11, 2016 at 6:00 p.m. for Country Walk Community Development District.

**EIGHTEENTH ORDER OF BUSINESS**

**Supervisor Requests**


There were no Supervisor requests.

**NINETEENTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Ms. Moulton, seconded by Ms. Dennis, with all in favor, the Board of Supervisors adjourned the meeting at 11:08 a.m. for Country Walk Community Development District.

  
Secretary/Assistant Secretary

  
Chairman/Vice Chairman

